

**Appendix A: Operation Permits Terms and Service Requirements.**

System Type	Service Contract Maintenance Requirements	Frequency of Service	Permit Term	Permit Renewal Fee
Septic Tank to Leaching Component	<ol style="list-style-type: none"> <li>1. Check sludge level in tank and pump when needed</li> <li>2. Check splitter box and distribution box</li> <li>3. Check for ponding and/or surfacing sewage over trenches</li> <li>4. Check that interceptor and curtain drains are clear of debris and effluent</li> <li>5. Check distribution boxes for cracks and surface water infiltration</li> </ol>	Once every 3 years	2 years	\$20.00
Pretreatment to Evapotranspiration Trenches or Leaching Trenches	<ol style="list-style-type: none"> <li>1. Check diversion and distribution boxes</li> <li>2. Check for ponding and/or surfacing sewage effluent over trenches</li> <li>3. Check that interceptor and curtain drains are clear of debris and effluent</li> <li>4. Check distribution boxes for structural integrity and surface water infiltration</li> <li>5. Must meet all manufacturer's requirements of the pretreatment components</li> </ol>	Once every 2 years	2 years	\$30.00
Drip Distribution	<ol style="list-style-type: none"> <li>1. Comply with drip assurance approval and maintenance guide lines</li> </ol>	2 times per year	2 years	\$30.00
NPDES	<ol style="list-style-type: none"> <li>1. Check fail safe systems where applicable</li> <li>2. Check aerator, pump, and high water alarm</li> <li>3. Check sludge levels in trash trap/tank and pump when needed</li> <li>4. Check UV light or chlorine disinfection to see if functional; refill or replace chlorine or UV bulb as needed</li> <li>5. Check and clean filters</li> <li>6. Evaluate final effluent quality to determine if a nuisance is present</li> <li>7. Comply with all manufacturer requirements for NPDES systems</li> <li>8. Comply with all EPA permit requirements including sampling</li> </ol>	2 times per year	1 year	\$30.00
Low Pressure Distribution Systems Per 3701-29.15.1 (B)	<ol style="list-style-type: none"> <li>1. Check for ponding in the distribution area</li> <li>2. Check for surface water infiltration or clear water flows from the dwelling or structures into the system components and around or onto the soil absorption area</li> <li>3. Checking the vegetative cover for erosion or settling and any evidence of settling or seepage in the area of the soil absorption component</li> <li>4. Monitoring for proper operation of mechanical devices</li> </ol>	2 times per year	2 years	\$30.00

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	<ol style="list-style-type: none"> <li>5. Monitoring the dose volume an operating pressure head of the distribution system and compare to baseline measurements flushing of distribution laterals</li> <li>6. Review and document event counters, elapsed time meters, flow meters and alarm conditions were present</li> </ol>			
Sand Filter installed after January 1, 2015 Per 3701-29-13	<ol style="list-style-type: none"> <li>1. Checking vegetative cover for erosion or settling and any evidence of seepage on buried TSDf</li> <li>2. Flushing of distribution laterals</li> <li>3. Checking for ponding in the distribution area</li> <li>4. Monitoring the dose volume and operation pressure head of the distribution system</li> </ol> <p>Checking for any surface water infiltration or clear water flows from the dwelling or structures into the system components or around the TDSF</p>	2 times per year	2 years	\$30.00
Discharging aerobic treatment systems installed prior to January 1, 2007	<ol style="list-style-type: none"> <li>1. Check sludge levels in trash trap/tank and pump when needed</li> <li>2. Check fail safe systems where applicable</li> <li>3. Check aerator, pump and high water alarm</li> <li>4. Check UV light or chlorine disinfection to see if functional, refill or replace chlorine or UV bulb as needed</li> <li>5. Check and clean filters</li> <li>6. Check the inspection port</li> <li>7. Check discharge pipe for obstructions and damage</li> <li>8. Evaluate final effluent quality to determine if a nuisance is present</li> </ol>	Once every years	2 years	\$30.00
Discharging filter bed systems installed prior to January 1, 2007	<ol style="list-style-type: none"> <li>1. Check sludge levels in trash trap/tank and pump when needed</li> <li>2. Check distribution box</li> <li>3. Check the inspection port</li> <li>4. Check discharge pipe for obstructions and damage</li> <li>5. Evaluate final effluent quality to determine if a nuisance is present</li> </ol>	Once every 2 years	2 years	\$30.00
Grey Water Recycling Systems	Requirements will be determined individually based on system design and capacity.	To be determined	2 years	\$15.00