

**CITY OF NEW FRANKLIN  
REGULAR MEETING AGENDA  
CITY HALL**

Paul Adamson, *Mayor*

Susan M. Cooke, *Finance Director*

Kelly Kepler, *Clerk*

***Council Members:***

Judy Jones, **President**

Kevin Powell

Terry Harget

Andrew Fetterman

Jim Cotts, **Vice President**

Jack Daniels

David Stock

***Law Director:*** Irving Sugerman

**Wednesday, April 20, 2022**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Council Members
4. Approval of the minutes from the regularly scheduled meeting of April 6, 2022.
5. Approval of the Financials for March 2022, Subject to Audit.
6. Public Comment – Please keep your comments addressed to Council and under 4 minutes.

7. **First Readings**

7-A Resolution No.: 22-R-23

Sponsor: Mayor Adamson

Finance Committee: Mr. Cotts

**A RESOLUTION ACCEPTING A PROPOSAL FROM SOFTWARE SOLUTIONS FOR THE PURCHASE OF THE VIP ANALYTICS SOFTWARE AND IMPLEMENTATION AND DECLARING AN EMERGENCY.**

7-B Resolution No.: 22-R-24

Sponsor: Mayor Adamson

Finance Committee: Mr. Cotts

**A RESOLUTION DECLARING THE NEED FOR INSTALLATION OF A WATER SERVICE LINE FROM THE AQUA WATER SUPPLY TO THE CITY OF NEW FRANKLIN FIRE, POLICE AND ADMINISTRATION BUILDINGS, AUTHORIZING NEW FRANKLIN TO ADVERTISE FOR SEALED BIDS AND DECLARING AN EMERGENCY.**

7-C Resolution No.: 22-R-25

Sponsor: Mayor Adamson

Finance Committee: Mr. Cotts

**A RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS TO THE 2022 ANNUAL OPERATING APPROPRIATION BUDGET AND DECLARING AN EMERGENCY.**

7-D Resolution No.: 22-R-26

Sponsor: Mayor Adamson

Finance Committee: Mr. Cotts

**A RESOLUTION AUTHORIZING AN ADVANCE FROM THE GENERAL FUND TO THE PARKS AND RECREATION CAPITAL PROJECTS FUND (2043) AND DECLARING AN EMERGENCY.**

7-E Resolution No.: 22-R-27

Sponsor: Mayor Adamson

Finance Committee: Mr. Cotts

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE PARKS AND RECREATION FUND TO THE PARKS AND RECREATION CAPITAL PROJECTS FUND AND DECLARING AND EMERGENCY.**

8. Second Readings

9. Third Readings

10. Pending Legislation

11. Mayor's Report

12. Finance Report

13. Old Business

14. New Business

15. Public Questions and Answers on Issues Raised at Meeting

16. Executive Session

17. Adjournment

**Next Council Meeting  
May 4, 2022**

**RESOLUTION NO: 22-R-23**  
**SPONSOR: MAYOR ADAMSON**  
**INTRODUCED: APRIL 20, 2022**

**A RESOLUTION ACCEPTING A PROPOSAL FROM SOFTWARE SOLUTIONS FOR THE PURCHASE OF THE VIP ANALYTICS SOFTWARE AND IMPLEMENTATION AND DECLARING AN EMERGENCY.**

WHEREAS, the City of New Franklin utilizes VIP finance software and would benefit from the expanded features of the VIP Analytics software; and

WHEREAS, Software Solutions has submitted a proposal for installation and implementation of the VIP Analytics software in the amount of Fourteen Thousand, Five Hundred and 00/100 Dollars (\$14,500.00); and

WHEREAS, Council now wishes to authorize and direct the Mayor to accept the proposal from Software Solutions.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:**

**SECTION ONE:**

The Mayor is hereby authorized and directed to execute all documents necessary to accept the proposal of Software Solutions for the purchase of VIP Analytics software and implementation according to the terms and conditions set forth in the proposal attached hereto as Exhibit A and incorporated by reference herein.

**SECTION TWO:**

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

**SECTION THREE:**

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin as implementation will take time and the software will be used in this year's budget process. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Kelly Kepler, Clerk

\_\_\_\_\_  
Judy Jones, President  
22-R-23

APPROVED: \_\_\_\_\_, 2022

\_\_\_\_\_  
Paul F. Adamson, Mayor

ENACTED EFFECTIVE: \_\_\_\_\_

ON ROLL CALL: Cotts \_\_\_\_\_ Daniels \_\_\_\_\_ Fetterman \_\_\_\_\_  
Harget \_\_\_\_\_ Jones \_\_\_\_\_ Powell \_\_\_\_\_  
Stock \_\_\_\_\_

Publications on \_\_\_\_\_ and \_\_\_\_\_

\_\_\_\_\_  
Kelly Kepler, Clerk

## New Franklin VIP Analytics

# Quote

## Prepared For:

**New Franklin, City of**  
 Susan Cooke  
 5611 Manchester Road  
 New Franklin, OH 44319

P: (330) 882-4324  
 E: scooke@newfranklin.org

## Prepared by:

**Software Solutions**  
 Kevin Nye  
 8534 Yankee Street, Suite 2B  
 Dayton, OH 45458

P: 513.932.6667  
 E: knye@mysoftwaresolutions.com

## Date Issued:

**04.11.2022**

## Expires:

**07.08.2022**

Software & Implementation	Price	Qty	Ext. Price
<b>VIP ANALYTICS</b>			
<b>VIP Analytics Suite License</b> Visual Budgeting & Reporting Included Visual Consoles Included	\$5,000.00	1	\$5,000.00
<b>Implementation Services VIP Analytics</b> Optionally, the city may want to add additional professional services for SSI staff to work directly with departments to set up their dashboards in Analytics for access to their budget information.	\$3,500.00	1	\$3,500.00
<b>VIP Analytics Personnel Budgeting License</b>	\$2,500.00	1	\$2,500.00
<b>Configuration of Payroll Personnel &amp; Budgeting</b>	\$3,500.00	1	\$3,500.00
<b>VIP Analytics Subtotal</b>			<b>\$14,500.00</b>
Subtotal:			<b>\$14,500.00</b>

Quote Summary	Amount
Software & Implementation	\$14,500.00
Total:	<b>\$14,500.00</b>

## Notes

Software prices quoted are valid for 90 days.

All projects require 10% down at time of order.

Software Assurance maintenance and support annual fees will increase by \$2,900 and will be pro-rated the first year to match your current annual maintenance schedule.

VIP Analytics includes base installation and configuration of standard templates for VIP Budgeting, Reporting and Console.

Analytics Excel Designer and Publisher are not included in this quote but can be quoted and added at any time.

Additional services can be quoted on a per project basis. Scope document available at client request.

Acceptance

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Purchase Date: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

**RESOLUTION NO: 22-R-24**  
**SPONSOR: MAYOR ADAMSON**  
**INTRODUCED: APRIL 20, 2022**

**A RESOLUTION DECLARING THE NEED FOR INSTALLATION OF A WATER SERVICE LINE FROM THE AQUA WATER SUPPLY TO THE CITY OF NEW FRANKLIN FIRE, POLICE AND ADMINISTRATION BUILDINGS, AUTHORIZING NEW FRANKLIN TO ADVERTISE FOR SEALED BIDS AND DECLARING AN EMERGENCY.**

WHEREAS, there is a need to engage the services of a contractor to do all things necessary to install water service from the Aqua water supply to the New Franklin Fire, Police and Administration Buildings; and

WHEREAS, preliminary cost estimates for this project exceed Fifty Thousand and 00/100 Dollars (\$50,000.00); and

WHEREAS, New Franklin Council deems it to be in the best interest to proceed with taking bids for this project;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:**

**SECTION ONE:**

New Franklin City Council hereby authorizes the Mayor to advertise a notice to bidders in the Akron Beacon Journal once per week for two weeks, requesting bids for the installation of water service from the Aqua water supply to the New Franklin Fire, Police and Administration Buildings.

**SECTION TWO:**

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

**SECTION THREE:**

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin since the taking of bids will delay installation of the water service. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Kelly Kepler, Clerk

\_\_\_\_\_  
Judy Jones, President  
22-R-24

APPROVED: \_\_\_\_\_, 2022

\_\_\_\_\_  
Paul F. Adamson, Mayor

ENACTED EFFECTIVE: \_\_\_\_\_

ON ROLL CALL: Cotts \_\_\_\_\_ Daniels \_\_\_\_\_ Fetterman \_\_\_\_\_  
                  Harget \_\_\_\_\_ Jones \_\_\_\_\_ Powell \_\_\_\_\_  
                  Stock \_\_\_\_\_

Publications on \_\_\_\_\_ and \_\_\_\_\_

\_\_\_\_\_  
Kelly Kepler, Clerk



**RESOLUTION NO: 22-R-25**  
**SPONSOR: MAYOR ADAMSON**  
**INTRODUCED: APRIL 20, 2022**

**A RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS TO THE 2022 ANNUAL OPERATING APPROPRIATION BUDGET AND DECLARING AN EMERGENCY.**

WHEREAS, the City of New Franklin Council deems it necessary to appropriate additional funds to the Annual Operating Appropriation Budget for 2022 and;

WHEREAS, additional appropriations are necessary for the Parks and Recreation Capital Projects Fund (Fund 2043) for fiscal year 2022 and;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:**

**SECTION ONE:**

The City of New Franklin Council hereby authorizes the following additional appropriations for fiscal year 2022:

The amount of \$769,300.00, to the Parks and Recreation Capital Project Fund (2043-320-5590 Contractual Services) to cover expenses for the Tennis and Pickleball Courts at George Sisler Memorial Park.

**SECTION TWO:**

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

**SECTION THREE:**

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin as Council approved the bid award by Resolution 22-R-12. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: \_\_\_\_\_.

\_\_\_\_\_  
Kelly Kepler, Clerk

\_\_\_\_\_  
Judy Jones, President  
22-R-25

APPROVED: \_\_\_\_\_.

\_\_\_\_\_  
Paul F. Adamson, Mayor

ENACTED EFFECTIVE: \_\_\_\_\_.

ON ROLL CALL: Cotts, \_\_\_\_\_. Harget, \_\_\_\_\_. Jones, \_\_\_\_\_.  
Fetterman, \_\_\_\_\_. Powell, \_\_\_\_\_. Daniels, \_\_\_\_\_.  
Stock, \_\_\_\_\_. \_\_\_\_\_.

Publications in the Leader on \_\_\_\_\_ and \_\_\_\_\_.

\_\_\_\_\_  
Kelly Kepler, Clerk

**RESOLUTION NO: 22-R-26**  
**SPONSOR: MAYOR ADAMSON**  
**INTRODUCED: APRIL 20, 2022**

**A RESOLUTION AUTHORIZING AN ADVANCE FROM THE GENERAL FUND TO THE PARKS AND RECREATION CAPITAL PROJECTS FUND (2043) AND DECLARING AN EMERGENCY.**

WHEREAS, the City of New Franklin Council deems it necessary to advance funds from the General Fund to the Parks and Recreation Capital Projects Fund for the Tennis and Pickleball Courts at George Sisler Memorial Park, and;

WHEREAS, the City of New Franklin Council desires that the advance be reimbursed by yearly returns of said advance from the Parks and Recreation Fund, and;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:**

**SECTION ONE:**

The City of New Franklin Council hereby authorizes the following advance of funds:

From the General Fund (1000-790-5920 Advances Out) to the Parks and Recreation Capital Project Fund (2043-000-4941 Advances In) in the amount of \$619,300.00.

**SECTION TWO:**

Advance returns to the General Fund will be made by yearly installments from the Parks and Recreation Fund in the amount of \$75,000.

**SECTION THREE:**

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this legislation were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

**SECTION FOUR:**

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health,

safety and welfare of the citizens of New Franklin as Council approved the bid award by Resolution 22-R-12. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: \_\_\_\_\_.

\_\_\_\_\_  
Kelly Kepler, Clerk

\_\_\_\_\_  
Judy Jones, President  
22-R-26

APPROVED: \_\_\_\_\_.

\_\_\_\_\_  
Paul F. Adamson, Mayor

ENACTED EFFECTIVE: \_\_\_\_\_.

ON ROLL CALL: Cotts, \_\_\_\_\_. Harget, \_\_\_\_\_. Jones, \_\_\_\_\_.  
Fetterman, \_\_\_\_\_. Powell, \_\_\_\_\_. Daniels, \_\_\_\_\_.  
Stock, \_\_\_\_\_.

Publications in the Leader on \_\_\_\_\_ and  
\_\_\_\_\_.

\_\_\_\_\_  
Kelly Kepler, Clerk

**RESOLUTION NO: 22-R-27**  
**SPONSOR: MAYOR ADAMSON**  
**INTRODUCED: APRIL 20, 2022**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE PARKS AND RECREATION FUND TO THE PARKS AND RECREATION CAPITAL PROJECTS FUND AND DECLARING AN EMERGENCY.**

WHEREAS, the City of New Franklin Council deems it necessary to transfer funds from the Parks and Recreation Fund to the Parks and Recreation Capital Projects Fund and;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:**

**SECTION ONE:**

The City of New Franklin Council hereby authorizes the following transfer of funds:

From the Parks and Recreation Fund (2041-320-5998 Transfers Out) to the Parks and Recreation Capital Projects Fund (2041-000-4931 Transfers In) in the amount of \$150,000.00.

**SECTION TWO:**

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this legislation were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

**SECTION THREE:**

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin as Council approved the bid award by Resolution 22-R-12. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: \_\_\_\_\_.

\_\_\_\_\_  
Kelly Kepler, Clerk

\_\_\_\_\_  
Judy Jones, President  
22-R-27

APPROVED: \_\_\_\_\_.

\_\_\_\_\_  
Paul F. Adamson, Mayor

ENACTED EFFECTIVE: \_\_\_\_\_.

ON ROLL CALL: Cotts, \_\_\_\_\_. Harget, \_\_\_\_\_. Jones, \_\_\_\_\_.  
Fetterman, \_\_\_\_\_. Powell, \_\_\_\_\_. Daniels, \_\_\_\_\_.  
Stock, \_\_\_\_\_.

Publications in the Leader on \_\_\_\_\_ and

\_\_\_\_\_.

\_\_\_\_\_  
Kelly Kepler, Clerk