

**CITY OF NEW FRANKLIN
REGULAR MEETING AGENDA
CITY HALL**

Steve Rector, *Mayor*

Susan M. Cooke, *Finance Director*

Kelly Kepler, *Clerk*

Council Members:

Jim Cotts

Barry Shaffer

Judy Jones

Kevin Powell

Robert Klusty

Devin Allman

Greg Wolff

Law Director: Irving Sugerman

Wednesday, January 7, 2026

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Council Members
4. Approval of the minutes from the regularly scheduled meeting of December 17, 2025.
5. Public Comment – Please keep your comments addressed to Council and under 4 minutes.

First Readings

6-A. Ordinance No: 26-O-01

Sponsor: Mayor Rector

Laws & Ordinance Committee:

AN ORDINANCE TO ADOPT A CYBERSECURITY POLICY FOR THE CITY OF NEW FRANKLIN AND DECLARING AN EMERGENCY.

6-B. Resolution No: 26-R-01

Sponsor: Mayor Rector

Finance Committee:

A RESOLUTION REQUESTING THAT THE SUMMIT COUNTY FISCAL OFFICER MAKE AN ADVANCED PAYMENT OF TAX FUNDS FOR TAX YEAR 2025 PAYABLE IN 2026 TO THE CITY OF NEW FRANKLIN AND DECLARING AN EMERGENCY.

6-C. Resolution No: 26-R-02

Sponsor: Mayor Rector

Finance Committee:

A RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS TO THE 2025 ANNUAL OPERATING APPROPRIATION BUDGET AND DECLARING AN EMERGENCY.

7. **Second Readings**

7-B Resolution No.: 25-O-08

Sponsor: Mayor Adamson

Laws & Ordinance Committee: Mr. Wolff

AN ORDINANCE ENACTING A CODE OF ORDINANCES FOR THE CITY OF NEW FRANKLIN REVISING, AMENDING, RESTATING, CODIFYING AND COMPILING CERTAIN EXISTING GENERAL ORDINANCES OF THE POLITICAL SUBDIVISION DEALING WITH SUBJECTS EMBRACED IN SUCH CODE OF ORDINANCES AND DECLARING AN EMERGENCY.

8. **Third Readings**

9. **Pending Legislation**

9-A Ordinance No.: 25-O-04

Sponsor: Councilman Allman

Laws & Ordinance Committee: Mr. Wolff

AN ORDINANCE PROVIDING FOR THE REGULATION OF SHORT-TERM RENTAL OPERATIONS.

10. Mayor's Report
11. Finance Report
12. Old Business
13. New Business
14. Public Questions and Answers on Issues Raised at Meeting
15. Executive Session
16. Adjournment

**Next Council Meeting
January 21, 2026**

ORDINANCE NO: 26-O-01
SPONSOR: MAYOR RECTOR
INTRODUCED: JANUARY 7, 2026

AN ORDINANCE TO ADOPT A CYBERSECURITY POLICY FOR THE CITY OF NEW FRANKLIN AND DECLARING AN EMERGENCY.

WHEREAS, consistent with directives from the State of Ohio, New Franklin wishes to adopt a comprehensive Cybersecurity Policy; and

WHEREAS, the Policy referenced hereto has been drafted by the New Franklin Administration consistent with the State directives; and

WHEREAS, New Franklin Council believes it is in the best interest of the City to adopt the proposed Cybersecurity Policy.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:

SECTION ONE:

Council of the City of New Franklin hereby adopts the Cybersecurity Policy referenced hereto as Exhibit A. The procedures and directives set forth therein shall be made part of the City of New Franklin Emergency Operations Plan, and shall remain confidential.

SECTION TWO:

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION THREE:

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: _____

Kelly Kepler, Clerk

_____, President
26-O-01

APPROVED: _____, 2026

Steven D. Rector, Mayor

ENACTED EFFECTIVE: _____

ON ROLL CALL: Allman _____ Cotts _____ Jones _____
Klusty _____ Powell _____ Shaffer _____
Wolff _____

Publications on _____ and _____

Kelly Kepler, Clerk

RESOLUTION NO: 26-R-01
SPONSOR: MAYOR RECTOR
INTRODUCED: JANUARY 7, 2026

A RESOLUTION REQUESTING THAT THE SUMMIT COUNTY FISCAL OFFICER MAKE AN ADVANCED PAYMENT OF TAX FUNDS FOR TAX YEAR 2025 PAYABLE IN 2026 TO THE CITY OF NEW FRANKLIN AND DECLARING AN EMERGENCY.

WHEREAS, the City of New Franklin desires to request an advancement of local taxes from the Summit County Fiscal Officer pursuant to Ohio Revised Code Section 321.34; and

WHEREAS, the Summit County Fiscal Officer is requested to pay to the City of New Franklin funds as may be available for distribution of local taxes for the tax year 2025, payable in 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:

SECTION ONE:

The Summit County Fiscal Officer is hereby requested to make advancements to the City of New Franklin of tax funds for tax year 2025, payable in 2026.

SECTION TWO:

The New Franklin Finance Director is hereby authorized to sign any and all necessary documents to secure such advances and to sign any and all necessary secondary documents to secure the semi-annual settlement with the Summit County Fiscal Officer during the calendar year 2026.

SECTION THREE:

The authorization contained herein shall extend to any advances that may be requested during the calendar year 2026. The Clerk of Council is hereby authorized and directed to certify and send a copy of this Resolution to the Summit County Fiscal Officer as may be necessary to make this Resolution effective.

SECTION FOUR:

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION FIVE:

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: _____.

Kelly Kepler, Clerk

, President

26-R-01

APPROVED: _____.

Stephen D. Rector, Mayor

ENACTED EFFECTIVE: _____.

ON ROLL CALL: Allman, ____ Cotts, ____ Jones, ____
Klusty, ____ Powell, ____ Shaffer, ____
Wolff, ____

Publications on _____ and _____.

Kelly Kepler, Clerk

RESOLUTION NO: 26-R-02
SPONSOR: MAYOR RECTOR
INTRODUCED: JANUARY 7, 2026

A RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS TO THE 2025 ANNUAL OPERATING APPROPRIATION BUDGET AND DECLARING AN EMERGENCY.

WHEREAS, the City of New Franklin Council deems it necessary to appropriate additional funds to the Annual Operating Appropriation Budget for 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:

SECTION ONE:

The City of New Franklin Council hereby authorizes the following additional appropriations for fiscal year 2025:

The amount of \$5,949.02 to the Income Tax Fund (2071-755-5399 Income Tax Collection Fees).

SECTION TWO:

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION THREE:

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: _____.

Kelly Kepler, Clerk

, President

APPROVED: _____.

Stephen D. Rector, Mayor

ENACTED EFFECTIVE: _____.

ON ROLL CALL: Allman, _____ Cotts, _____ Jones, _____
Klusty, _____ Powell, _____ Shaffer, _____
Wolff, _____

Publications on _____ and _____.

Kelly Kepler, Clerk

**SUPPLEMENTAL AGENDA
NEW FRANKLIN CITY COUNCIL**

Wednesday, January 7, 2026

First Readings

6-D. Resolution No.: 26-R-03

Sponsor: Mayor Rector

Finance Committee:

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING
THAT THIS RESOLUTION SHALL BE EFFECTIVE IMMEDIATELY UPON
PASSAGE.**

RESOLUTION NO: 26-R-03
SPONSOR: MAYOR RECTOR
INTRODUCED: JANUARY 7, 2026

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND
DECLARING THAT THIS RESOLUTION SHALL BE EFFECTIVE
IMMEDIATELY UPON PASSAGE.**

WHEREAS, the City of New Franklin Council deems it necessary to transfer funds and;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF NEW FRANKLIN, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:**

SECTION ONE:

The City of New Franklin Council hereby authorizes the following transfer of funds effective 12/31/25:

FROM: 2901-110-5320	POLICE COMMUNICATIONS	\$3,673.70
TO: 2901-110-5215	POLICE OP&F	

SECTION TWO:

The City of New Franklin finds and determines that all formal actions of this Council concerning and relating to the adoption of this legislation were taken in open meetings of this Council and any deliberation of this Council and any other Committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION THREE:

Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety and welfare of the citizens of New Franklin. Provided that this legislation receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed by law.

ADOPTED: _____.

Kelly Kepler, Clerk

26-R-03, President

APPROVED: _____.

Stephen D. Rector, Mayor

ENACTED EFFECTIVE: _____.

ON ROLL CALL: Allman, ____ Cotts, ____ Jones, ____
Klusty, ____ Powell, ____ Shaffer, ____
Wolff, ____

Publications on _____ and _____.

Kelly Kepler, Clerk